



Safety Inspection Report

Slips, Trips and Falls Moving, Lifting and Carrying

Date: 10/24/16 Location: Aiken

Details of Inspection:

1. Wires and strings hung from one side of the classroom to another.
2. Cleaning chemicals being left on the counter in reach of children in classrooms.
3. Keep in mind that doorways need to be kept unobstructed to allow full access at all times. None
4. were fully blocked at the time of inspection, however some were marginal in having full access. Just
5. something to be aware of.
6. _____
7. _____
8. _____

Recommendations:

1. Remove the wires and strings. This was decided about from previous fire inspections.
2. If you want to have cleaning products in the classroom they need to be kept out of reach of children.
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Signature of Building
Representative

Bob Bennett
Inspector

Signature of Administrator

Date of Compliance

School District Safety Inspection Checklist

Site: Alameda

Date: 10-11-16

Inspected by: Jenn Susuki

GENERAL

- ☒ Fire Lane in front of school kept clear.
- ☒ Hazard Communications/MSDS Binder available for employees to access. MSDS's may also be kept online.
- ☒ All Secondary Containers (squirt bottles, spray bottles, coffee cans, glassware, etc.) have appropriate hazard labels.
- ☒ All electrical cords that are across or adjacent to foot traffic areas are taped down or tied up and stored out of the way.
- ☒ No permanent use of extension cords
- ☒ Power strips used in place of extension cords.
- ☒ Extension cords in good condition with no fraying.
- ☒ All electrical outlets within 4' of water source are GFCI protected.
- ☒ All Emergency Exits are marked and kept clear. A 36" pathway is maintained.
- ☒ Fire Extinguishers serviced annually, inspected monthly with attached tags dated and initialed.
- ☒ Electrical Panels are properly labeled, have a 3' clearance directly in front of the panel and a clear path to the panel
- ☒ Overhead storage, wherever necessary, is secured and stable, where no objects may fall on students or staff.
- ☒ Upstairs storage or other open areas have appropriate guardrail systems and maximum weight capacities present.
- ☐ Paper cutters in all areas have finger guards and the blade does not drop when arm is raised and released.
- ☒ Wet Floor Caution signs available and used as needed.

☒ Light items stored high and heavier items stored at waist level.

☒ Bloodborne pathogen bio hazard containers kept in appropriate locations.

?? ☒ Safety Committee minutes posted.

☐ Emergency eye wash stations located in appropriate areas and tested quarterly.

HOUSEKEEPING

☒ Aisles, stairs, hallways and walking surfaces kept clear of obstacles and debris

☒ A minimum 22" clearance is maintained for all walking/working areas.

☒ Desks, chairs, and tables are in good repair.

☒ Floors in good condition with no missing tiles, carpet tears, etc.

☒ Carpets at door entrances are clean, in good condition and are non-skid.

☐ High visibility tape or paint used to point out hard to see steps, cracks, and trip hazards.

KITCHEN

☒ Mesh gloves available for use when cutting.

☐ Eye and hand protection available when handling chemicals.

☒ Dry goods storage area organized and has appropriate storage.

☒ Step ladders available and used.

☒ Mats in good condition and clean.

☒ Wet floor signs, mops and buckets are readily available.

no finger guard and blade drops.

SHOPS

- ☐ Guarding in place for all equipment including saws, grinders, and other power tools.
- ☐ Hand and power tools stored properly in good condition and do not have any frayed cords.
- ☐ Cylinders chained to wall or cart.
- ☐ PPE available and in good condition.

CUSTODIAL

- ☐ Trash is emptied in a safe manner, minimizing strain potential.
- ☐ Furniture is moved in a safe manner, minimizing strain potential.
- ☒ Ladders are in good condition and stored in appropriate areas when not in use.
- ☒ Flammable items are stored in a Hazardous Chemicals Fireproof Cabinet.
- ☒ Tools are properly stored and in good condition.
- ☐ Fluorescent bulbs and light bulbs are protected if under 7 1/2' of height, within 12" of stored.
- ☒ Wet floor signs, mops and buckets are readily available

GYMS/AUDITORIUM

- ☒ Exits properly marked with lighted signs and kept clear at all times
- ☒ Emergency lighting system operational and inspected regularly.
- ☐ Stairs with 4 or more risers have handrails.
- ☐ Stairways adequately lighted when auditorium is dark.
- ☐ Stage lighting secured with emergency straps.
- ☐ PE Storage – Trip & fall hazards controlled.

CLASSROOMS

- ☐ All chemical or water containers have appropriate labels.
- ☐ Proper Personal Protective Equipment present when necessary.
- ☐ No heating elements in use where students are present (coffee pots, toasters, etc.).
- ☐ Mats in front of doorways are non-skid.
- ☐ A clear pathway of 36" is clearly designated & maintained at all times, to the emergency exit.
- ☐ Ladders or step ladders are present and used for accessing high objects.
- ☒ TV's are secured to carts.
- ☐ Portable heaters have tip over switches and are not in use near flammable products.

Recommendations for Improvement

New paper cutter needed

Thanks Karla for showing me around!

J. Susuki



Safety Inspection Report

Slips, Trips and Falls Moving, Lifting and Carrying

Date: 10-25-16 Location: Pioneer Elementary

Details of Inspection:

1. front looks good
2. gravel needs raked under slides
3. Fire extinguishers good
4. Broken ceiling tile office
5. Ball rack blocking Electrical panel Main Hallway
6. Staff work room paper cutter left up
7. _____
8. _____

Recommendations:

1. _____
2. rack more gravel under slides
3. _____
4. work order replace tile
5. move over or find better spot
6. remind staff to keep blades down
7. _____
8. _____

Deanna O'Bray
Signature of Building
Representative

Robert S. Christ
Inspector

Signature of Administrator

Date of Compliance



Safety Inspection Report

Slips, Trips and Falls Moving, Lifting and Carrying

Date: 10/14/16 Location: May Roberts

Details of Inspection:

1. Kitchen - checked pantry + all areas.
2. Office, staff lounge - copy supply room
3. Room 222 - Herzberg
4. Room 101 - Turner
5. Room 102 - computer lab
6. MUSIC room
7. Room 205-206 SPED
8. _____

Recommendations:

1. none - excellent
2. none - good
3. none - excellent
4. microwave - ? not used for students - crockpot - remove?
5. none - excellent
6. Chairs stacked close to exit door - otherwise good - Maria moving chairs
7. Microwave + refrig - student use - allowed
8. _____

none
Signature of Building
Representative

Dana Bynum
Signature of Administrator

A. Price
Inspector

Date of Compliance



Safety Inspection Report

Date: 10/14/2016 Location: OMS

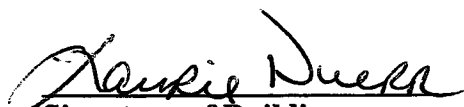
Details of Inspection:

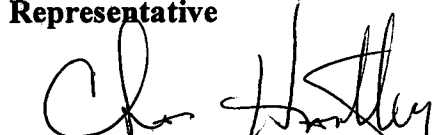
1. 205 storage boxes to close to store
2. green phone cord hanging comp lab
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____


Recommendations:

Responsible Party

1. Teachers to clean the center
2. Leave lock case closed
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____


Signature of Building
Representative


Signature of Administrator


Inspector

10/14/16
Date of Compliance



Safety Inspection Report

Slips, Trips and Falls Moving, Lifting and Carrying

Date: 10/10/16 Location: OHS

Details of Inspection:

1. Office of Student Conduct - Student Computer Wiring
2. KHOS-TV cart in Doorway
3. " - ~~3~~ 3 computer Desk to close to doorway
4. " - Chairs need Stacked - All over Back Room
5. _____
6. _____
7. _____
8. _____

Recommendations:

1. tie up,
2. move to Storage
3. Move away from door to give bigger walkway
4. Stack to get rid of tripping hazard
5. _____
6. _____
7. _____
8. _____

Fixed all issues, W.D. on

William John Dean

Signature of Building
Representative

Jamie Duerk

Inspector

Dr. Joeli Elizondo

Signature of Administrator

10-11-16

Date of Compliance



Safety Inspection Report

Slips, Trips and Falls Moving, Lifting and Carrying

Date: 10-21-16 Location: Quest Academy

Details of Inspection:

1. Several Items stored on top of metal
2. Cabinet to close to ceiling (18").
3. _____
4. Found nothing else.
5. _____
6. _____
7. _____
8. _____

Recommendations:

1. Removed Items from top of cabinet to
2. get 18" clearance from ceiling.
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Conie Limburg
Signature of Building
Representative

William Dent
Inspector

Signature of Administrator

10-21-16
Date of Compliance



Safety Inspection Report

Slips, Trips and Falls Moving, Lifting and Carrying

Date: 10-21-16 Location: District Office

Details of Inspection:

1. Internet Cord (Green), Phone line cord (grey)
2. laying out on carpet, trip hazard
3. in first open office to the left as you
4. enter building front doors. right
5. _____
6. Found many boxes in basement kitchen area
7. too close to ceiling (3") clearance
8. _____

Recommendations:

1. moved cords, re routed them away
2. from foot traffic.
3. _____
4. _____
5. _____
6. Recommend move all top items from
7. shelves in basement area near kitchen
8. away from ceiling to achieve proper
distance.

Signature of Building
Representative

Signature of Administrator

William Deht

Inspector

Date of Compliance



Safety Inspection Report

Slips, Trips and Falls Moving, Lifting and Carrying

Date: 10-18-16 Location: Warehouse

Details of Inspection:

1. Warehouse
2. Storage Room
3. Maintenance Room
4. Tool Room
5. Outside
6. _____
7. _____
8. _____

Recommendations:

1. _____
2. _____
3. Looks Good
4. _____
5. _____
6. _____
7. _____
8. _____

Bob Bennett
Signature of Building
Representative

Diana Howard
Inspector

Bob Bennett
Signature of Administrator

10/18/16
Date of Compliance



Safety Inspection Report

Slips, Trips and Falls Moving, Lifting and Carrying

Date: 10-14-16 Location: Bus Shop

Details of Inspection:

1. Every thing looks safe
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

Recommendations:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

10-14-16
Carol Nelson
Signature of Building
Representative

ANTONIO Corona
Inspector

Signature of Administrator

Date of Compliance